

The American University of Kurdistan
Student Government General Policy
***Subject to Board Approval**

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- I. INTRODUCTION
 - a. Authority

III. DEFINITIONS

Student Government (SG): A student leadership organization consisting of 17 members, who function to serve the needs of the student body and support the University administration in its overarching goal of building a culture of both academic and co-curricular excellence.

Executive Committee: The leadership committee in the SG, consisting of 4 members; the President, Vice-President, Treasurer, and Secretary.

Logistics Committee:

- d. The AUK SG works to support students in their academic success through creative, productive, and effective student life engagement.
- e. The SG is not a point of contact for student complaints regarding their academic life. The SG does not communicate with faculty, Deans, the Provost, or ARD on matters of:
 - 1. Grade grievances
 - 2. Plagiarism
 - 3. Complaints on faculty
 - 4. Add/Drop course concerns
 - 5. Scheduling concerns
 - 6. Any other issue related to the internal logistical functions of Academic Departments and ARD.
- f. The SG is responsible for ensuring that the AUK students are aware of the abovementioned roles.

VI. Committee Roles & Responsibilities

Executive Committee

The Executive Committee is the leadership committee of the SG established to be responsible for overseeing the effective organization and productivity of all SG activities. Executive Committee members work together to:

- Organize monthly meetings for the SG.
- Request scheduled and detailed updates from each member on their activities.
- Support members in potential disputes in an organized and diplomatic manner.
- Build a culture of productivity, teamwork, and support within the SG.

Logistics Committee

The Logistics Committee serves the Executive, Programming, and Student Support Committees in their logistical requirements. They report directly to the Executive Committee. The Logistics Committee is responsible for ensuring the effective time management of all SG programming and is responsible for the logistical success of all events, campaigns, competitions, workshops, or any program the SG organizes.

For further details on the Logistics Committee, please refer to the SG Constitution.

Programming Committee

The Programming Committee is responsible for programming that follows the SG, OSA, and AUK mission and vision. Each role is designed to support the overall well-being of the AUK student body. The Programming Committee will work closely with Counselling Services and the Access and Disability Services to ensure that support is available. For further details on the Programming Committee, please refer to the SG Constitution.

Student Support Committee

The Student Support Committee is responsible for programming that addresses the overall well-being of the AUK student body. The Student Support Committee will work closely with Counselling Services and the Access and Disability Services to ensure that support is available.

VII. Eligibility

Minimum eligibility requirements for all positions in the SG are as follows:

- a. Be a full-time undergraduate student with a minimum of 12 earned credit hours at AUK.
- b. Have a cumulative GPA of at least 2.5/4.0 depending on role, at the time of nomination or application.

POLICY Student Government

- c. Be free of any violations of the Code of Conduct.
- d. Be able to serve one complete academic year in the post.
- e. Excellent command of written and spoken English.

For individual eligibility requirements, probation, and dismissal procedures, see the SG Constitution.

VIII. Probation Regulations

- a. Students whose cumulative GPA falls under 2.5 will be automatically placed on a 1-month probationary period.
- b.

- f. In the case of only one group applying as the Executive Committee, the candidates must be interviewed by the Director of Student Affairs for an assessment of their capabilities. If deemed capable, they will be automatically assigned as the new Executive Committee.

X. Selection Procedure

- a. Executive Committee Selection Procedure
 1. Prospective Executive Committee members will submit their applications to the Office of Student Affairs (OSA), upon which the OSA Director and the SG President will hold meetings to review and determine the eligibility of the candidates.
 2. All prospective Executive Committee groups who are deemed qualified by the committee to run for election will be eligible to run.
 3. The selection criteria are based on the assessment sheet. See SG Constitution, Articles III Section eleven, and Article VI Section two.
 4. Rejected applicants must receive a clear explanation in writing as to how they did not meet the criteria for election.
- b. Logistics Committee, Programming Committee, and Student Support Committee Selection Procedure.
 1. There are no elections held for positions in the Logistics, Programming and Student Support Committees of the SG.
 2. Students submit their applications directly to the OSA for these positions to determine eligibility.
 3. Students must attend interviews as part of their applications.
 4. Clear criteria must be used by the OSA to evaluate applicants.
 5. Rejected applicants must receive a detailed evaluation of why they did not meet said criteria.
- c. In no part of any application or selection process can external entities offer bribes, make threats, or attempt to coerce the selection procedure in any way.
- d. Recommendations for applicants made to the OSA will not be taken into consideration unless applicants themselves apply through the channels and complete the set procedure.

XI. Funding

- a. The SG will be informed of the funding amount allocated to Student Government at the start of the cabinet term by the OSA. The OSA will review the structure of the budget, explain mechanisms for its management, and assist the SG in procurement and other logistical details.
- b. Every member of the SG must be informed of this amount.
- c. At the initiation of the cabinet term, the SG must create a budget breakdown for the 2 semesters of their term, within 2 weeks of their initiation. This must be handed to the Director of Student Affairs and the Finance Office.
- d. The Treasurer is solely responsible for financial record keeping. This includes the end-of-semester reports, collecting receipts, and following up with all members of the SG on their spending requirements.
- e.

